Monday 2nd December 2019, 9am to 11am

Teledyne e2v, 106 Waterhouse Lane, Chelmsford, Essex, England, CM1 2QU

**AGENDA**

| **Item** | **Time** | **Subject** | **Lead** | **Attachments / Comments** |
| --- | --- | --- | --- | --- |
| 1 | 09:00 | Welcome / Introductions / Declaration of Interest | Miles Adcock |  |
| 2 | 09:05 | Minutes of Last Meeting | Miles Adcock |  |
| 3 | 09:15 | Brand Essex: Update from Lisa Bone | Lisa Bone |  |
| 4 | 09:30 | Success Essex Work Programme:   * Essex Prosperity Prospectus & SELEP LIS Next Steps | Miles Adcock  Ross Gill | Paper to be presented on the day |
| 5 | 10:00 | Growing Placed Fund   * Expression of Interest review and confirmation of Success Essex ranking of projects. | Dawn Redpath | Briefing on GPF:    Initial assessment: |
| 6 | 10:15 | South East Local Enterprise Partnership Update:   * SELEP Legal personality update / Company Director Nominees * Update on SELEP Deputy Chair Recruitment * Summary overview on SELEP Strategic Board Papers (for its meeting on the 6th December) | David Rayner  Suzanne Bennett |  |
| 7 | 10:35 | SELEP Skills Advisory Panel   * Board AGREEMENT on who should represent the Board at SAP meetings. * Short update on SAP | Miles Adcock  Lindsey Hayward |  |
| 8 | 10:45 | Capital Programme Update / LGF3b Update | Dawn Redpath |  |
| 9 | 10:55 | Any Other Business | Chair / All |  |
| 10 | 11:00 | Meeting Close | Miles Adcock |  |