

**Attendees**

<b>AS</b>	Cllr Andy Smith	Lewes DC	<b>KG</b>	Cllr Keith Glazier	East Sussex CC
<b>BH</b>	Ben Hook	East Sussex CC	<b>KT</b>	Katy Thomas	East Sussex CC
<b>BS</b>	Cllr Bob Standley	Wealden DC	<b>NHu</b>	Nazeya Hussain	Lewes DC / Eastbourne BC
<b>CE</b>	Christina Ewbank	ACES	<b>PC</b>	Cllr Peter Chowney	Hastings BC
<b>CM</b>	Cllr Carl Maynard	Rother DC	<b>PSm</b>	Penny Shimmin	Sussex CDA
<b>CS</b>	Clive Soper	FSB	<b>RD</b>	Richard Dawson	East Sussex CC
<b>DE</b>	Dave Evans	East Sussex CC	<b>RM</b>	Rhiannon Mort	SELEP
<b>DG</b>	Derek Godfrey	Ellis Builders	<b>RN</b>	Rebecca Newby	East Sussex CC
<b>DS</b>	Dan Shelley	Sussex Coast College	<b>SB</b>	Sue Baxter	University of Brighton
<b>DT</b>	Cllr David Tutt	Eastbourne BC	<b>SD</b>	Stewart Drew	De La Warr Pavilion
<b>GP</b>	Graham Peters (CHAIR)	ES Rural Partnership	<b>SH</b>	Simon Hubbard	Hastings BC
<b>HA</b>	Holly Aquilina	East Sussex CC	<b>SS</b>	Sally Staples	East Sussex CC
<b>JH</b>	James Harris	East Sussex CC	<b>TL</b>	Tony Leonard	Rother DC
<b>JW</b>	Jon Wheeler	East Sussex CC			

**Apologies**

<b>CC</b>	Clive Cooke	Sussex Coast College	<b>MS</b>	Martin Searle	FSB
<b>IG</b>	Ian Gutsell	East Sussex CC	<b>NHa</b>	Nigel Hannam	Wealden DC
<b>LA</b>	Louise Aitken	SELEP	<b>PJ</b>	Philip Johnson	Locate East Sussex
<b>ME</b>	Martin Ellis	Recruitment SE	<b>PSp</b>	Peter Sharp	Lewes DC / Eastbourne BC

**1. Welcome & introductions**

- 1.1. **GP** welcomed the attendees and delivered the apologies. **GP** asked for any additional interests not already held on record, and for any specific conflicts of interest with today's agenda items. **PC** declared an interest in agenda item 4 (reallocation of LGF funds) as a Director of SeaSpace, and **DG** and **DT** both declared an interest in the Eastbourne Fishermen GPF project, also for agenda item 4.
- 1.2. **GP** clarified that "being the democratic representative for an area does not constitute a conflict of interest for these purposes". He read an email from Kim Mayo of Essex CC which states clearly that members are part of the Board in an official capacity and they should be able to represent their areas as such and take part in any votes; conflicts of interest should only be taken into account where there is a personal interest, i.e. business affairs, board representations, patronage of voluntary organisations etc.

**2. Review of previous minutes (30 Oct 2017)**

- 2.1. **GP** ran through the actions of the previous TES minutes noting that all had been completed. **RD** clarified action 5.4 (how the revised SELEP SEP will link to the C2C LEP and the Greater Brighton Economic Board) and explained that Adam Bryan is in dialogue with our neighbouring LEPs to ensure we're acting in as complementary a fashion as possible; the Greater Brighton Economic Board is not necessarily on our radar but we will of course keep an eye on any developments.
- 2.2. The previous TES minutes were approved by the group as an accurate record of the meeting.
- 2.3. **GP** gave a very brief update on SELEP's Annual Conversation with DCLG, which took place last week. Some of the issues raised included a push for greater transparency and consistency across federal areas, board member tenures, and establishing an Investment Panel as a sub-board of SELEP (which is already being formed). Whilst it was a very positive meeting, suggestions were again raised around boundary changes, including overlapping boundaries, and LEPs forming incorporated bodies – both of which TES members are not in favour of; the group agreed to make this point at this week's SELEP Strategic Board meeting.

**[Action: TES members to highlight at the SELEP Strategic Board meeting on 15 Dec 2018 that TES is not in favour of reviewing LEP boundaries or LEPs forming incorporated bodies]**

**3. SELEP Strategic Economic Plan (SEP) / Industrial Strategy**

- 3.1. **RD** ran through a short presentation highlighting some of the key areas of the recent Autumn Statement and providing an update on the Government's Industrial Strategy and the SELEP SEP.
- 3.2. The Industrial Strategy is based upon five 'foundations of productivity' – ideas, people, infrastructure, business environment and place – all of which resonate with our own East Sussex Growth Strategy.

- 3.3. In the SELEP SEP, the long list of possible priority themes identified earlier in the consultation process has now been whittled down to five 'shared ambitions', each containing a series of areas for action. East Sussex has had a lot of input into the continued development of the SEP via the SELEP Senior Officers Group.
- 3.4. **TL** noted that in terms of coastal communities the SEP is very focussed on the Thames Estuary; it would be good to give more recognition to other coastal areas. **DG** reminded the group that the SEP is meant to highlight our high-level ambitions rather than being a 'bid document'; however as the A27 is a strategic requirement for businesses, it's important that it is lifted as a clear priority. **KG** noted that the A27 is obviously given a high priority at Transport for the South East (TfSE) meetings, and SELEP has representation at that group so the channels of cross-communication are clear, but it's important that SELEP always attend or send a substitute to every TfSE meeting.

#### **4. East Sussex Growth Programme**

- 4.1. **RD** provided an update on Growing Places Fund (GPF) Round 2: last month's electronic vote approved the recommended list of 8 GPF projects; TES members all voted in favour of this prioritised list which includes two East Sussex projects – Eastbourne Fishermen (£1.15m GPF) and Charleston Centenary (£120k GPF). A final review of all 8 business cases will be completed by the SELEP Independent Technical Evaluator (ITE) and then following the final Gate 2 assessments a funding decision will be sought from the SELEP Accountability Board – the Eastbourne Fishermen project is already at the stage where it will be considered at this week's Accountability Board meeting on 15 Dec 2017. Note that Charleston has also benefitted from a successful bid to the C2C LEP (underspend) and has been awarded £400k.
- 4.2. We still don't know the outcomes of our Housing Infrastructure Fund (HIF) bids; the high volume of Marginal Viability and Forward Funding applications means the result is now expected by the end of Jan 2018.
- 4.3. **BH** presented a paper seeking approval for the reallocation of funds within the East Sussex Local Growth Fund (LGF) programme, including: the reallocation of an additional £6m LGF to Sea Change Sussex (SCS) to fund the completion of the North Bexhill Access Road (NBAR) and the Queensway Gateway Road (QGR), plus the reallocation of sufficient LGF into Phase 1 of the Eastbourne Town Centre Movement and Access Package (ETCMAP) to fund the completion of the Terminus Road Improvements (both subject to SELEP Accountability Board approval). TES members were disappointed that the additional SCS costs weren't identified earlier but understand the reasons described in the paper and appreciate how such costs can be incurred.
- 4.4. **CM** formally proposed the recommendations listed in the paper, and **BS** seconded the proposal; **TES members approved the recommendations.**

#### **5. Infrastructure update**

- 5.1. **JW** delivered a short paper giving progress updates on various strategic transport infrastructure projects. He noted that the specification for the South Eastern rail franchise was published on 29 Nov 2017 and the three shortlisted bidders – Abellio, Stagecoach and Govia – have 90 days to submit their bids to DfT; it is expected that the franchise will commence in Mar 2019.
- 5.2. Of the funding identified in the Roads Investment Strategy 2015-20 for the A27 east of Lewes, £3m was allocated by the Secretary of State for Transport in May 2017 to help develop a strategic outline business case for the offline dual carriageway option. Highways England (with the County Council's involvement in the specification development and tender assessment) commissioned consultants WSP to undertake this; WSP commenced work on the study in Nov 2017 and is expected to produce a final report by Spring 2018. **DG** expressed some concern around the very short timeframe and asked **JW** to keep this group apprised of any consultations, stakeholder discussions, workshops etc.
- 5.3. **AS** commented that a major contributor to a change in traffic flow around Newhaven/Peacehaven is the Enterprise Zone, and this change is likely to further impact more of East Sussex as the EZ continues to develop. TES needs to have this on its radar and should consider having a conversation now about what the network will look like in 10- 20 years' time.

## 6. SELEP Skills Strategy

- 6.1. **HA** presented a new draft version of the updated SELEP Skills Strategy, giving some background to its development, links to the Government Industrial Strategy, and progress on the new 'district profiles' to accompany the strategy. **HA** asked for feedback on the draft strategy, particularly the draft vision/priorities in section 8 and the emerging actions in section 9.

*[Action: DE to recirculate the draft SELEP Skills Strategy; TES members to provide feedback to HA and LA by mid-Jan 2018]*

- 6.2. **DT** observed that Retail doesn't feature particularly strongly as a sector and suggested it's made more prominent. **PC** queried whether there ought to be a better explanation of 'geographical' skills solutions; **HA** clarified that a local analysis document will be produced for every area to accompany the strategy.

## 7. East Sussex Business Survey 2018

- 7.1. Following discussions at the TES workshop on 30 Oct 2017 and the subsequent feedback received, **DE** produced an updated draft questionnaire for the proposed Business Survey, circulated to TES ahead of this meeting for endorsement. **The draft questionnaire was approved by the TES Board.**
- 7.2. **DE** will now work with ESCC colleagues to procure a consultant to undertake the Business Survey; the tender is expected to go out in Jan 2018 with a view to conducting/completing the survey by Spring 2018.

## 8. Sussex Modern

- 8.1. **SD** delivered a presentation on the Sussex Modern project which seeks to promote key art galleries and exhibition spaces across Sussex through a shared campaign, thereby helping to grow the local visitor economy. The 'Sussex Modernism' exhibition which took place on London's South Bank earlier this year generated over 100 news articles and attracted 55,000 visitors over its 3 month tenure – the highest the venue has ever had; the exhibition provided the opportunity to attract London audiences to Sussex and raise the profile of Sussex as a cultural destination for cultural tourists in London.

## 9. Culture & Tourism

- 9.1. **SS** presented an annual report on the East Sussex Cultural Strategy, highlighting a selection of achievements from each of the three priorities over the past year. The amount Creative Industries in the UK contributes to the annual economy is listed as £84.1 billion (2015), but note that this figure has just been adjusted to £91.8 billion!
- 9.2. **SS** advised that the South East Cultural, Creative & Digital Sector project (SECCADS, led by Thurrock Council and covering the whole SELEP area) was finally approved for ERDF funding on 30 Nov 2017.
- 9.3. **SS** also circulated a copy of the draft 'Creative Workplace Masterplan' from the South East Creative Economy Network (SECEN) and asked TES to approve SECEN taking the report to SELEP for LEP-wide endorsement. The plan contains six key actions, all of which resonate with the East Sussex Growth Strategy. **The TES Board approved the request to submit the SECEN Creative Workplace Masterplan to SELEP.**

## 10. SELEP Strategic Board meeting (15 Dec 2017)

- 10.1. The papers have not yet been circulated for this week's SELEP meeting so **RM** quickly ran through the draft agenda. As well as updates on GPF and the SELEP SEP there will also be items on the new SELEP Energy Strategy and some proposed changes to the Assurance Framework following the Mary Ney review. **DE** agreed to write a short summary briefing for the TES members attending the meeting once the papers have been circulated.

*[Action: DE to write a short summary briefing on the SELEP Strategic Board papers and circulate to the TES members attending the meeting]*

10.2. **GP** confirmed that the six East Sussex attendees at the SELEP meeting will be **AS, CE, CS, GP** and **PC**, with Cllr David Elkin substituting for **KG**.

#### **11. TES round table / AOB**

11.1. **GP** commented that the usual stakeholder updates were not circulated ahead of this meeting owing to the high number of papers, but will be uploaded to the ESCC website immediately after this meeting.

*[Action: DE to upload the stakeholder reports to the ESCC website and circulate a link]*

11.2. The TES meeting schedule for 2018/19 has been circulated and **GP** asked for its approval; **the TES Board approved the meeting schedule for 2018/19**.

11.3. **GP** advised that Lewes DC is proposing to implement an Article 4 Direction in Newhaven and asked the group's approval to write a letter of support on behalf of TES; **the TES Board agreed to GP writing a letter of support for the Article 4 Direction in Newhaven**.

*[Action: GP to write a letter of support on behalf of TES for Lewes DC's proposed Article 4 Direction in Newhaven]*

#### Summary of actions:

2.3 TES members to highlight at the SELEP Strategic Board meeting on 15 Dec 2018 that TES is not in favour of reviewing LEP boundaries or LEPs forming incorporated bodies.

6.1 **DE** to recirculate the draft SELEP Skills Strategy; TES members to provide feedback to **HA** and **LA** by mid-Jan 2018.

10.1 **DE** to write a short summary briefing on the SELEP Strategic Board papers and circulate to the TES members attending the meeting.

11.1 **DE** to upload the stakeholder reports to the ESCC website and circulate a link.

11.3 **GP** to write a letter of support on behalf of TES for Lewes DC's proposed Article 4 Direction in Newhaven.