**Business member expression of interest form**

Opportunity South Essex (OSE) is a private/public body and is the federal Essex sub-board of the South East Local Enterprise Partnership (SELEP), responsible for driving forward economic growth in South Essex.

Before applying to be a member of OSE please ensure you are familiar with the roles and responsibilities of both OSE and SELEP by reviewing the following:

* [South East LEP website](http://www.southeastlep.com/) (and in particular the [SELEP governance arrangements)](http://www.southeastlep.com/our-governance/our-governance)
* The Opportunity South Essex Terms of Reference

Please note that this is a voluntary role without remuneration.

New applications are assessed for the suitability of the individual to meet the requirements of OSE. The board seeks to ensure a balanced representation of businesses reflecting the areas geography and the diversity of its business base in terms of size and sector; consideration is also given to associations with other locally/nationally recognised business representative bodies, and to the overall diversity of membership in terms of the individual’s protected characteristics as defined in the Equality Act 2010.

Please email completed forms to [ilewis@castlepoint.gov.uk](mailto:ilewis@castlepoint.gov.uk)

**1. Please select which of the following roles you are expressing an interest in** (you may select all three. Please refer to the OSE Recruitment Policy for further information)**.**

**Chair**

**Vice Chair**

**Board Member**

**2. Full name of applicant**

Click or tap here to enter text.

**3. Name of business/organisation:**

Click or tap here to enter text.

**4. Business address, telephone contact details & email address:**

Click or tap here to enter text.

**5**. **Business geography:**

*Please indicate the geographic area your business operates in, i.e. town/city, county-wide, south east region, national, Europe, international etc.*

**6. Business sector:**

*Please indicate which business sector you would classify your organisation as working in*

**7. Additional fields of work**

*Aside from the above, please highlight any additional fields or sectors you’ve worked in or otherwise been involved in*.

**8. Membership of business-representative groups:**

*Please list any association you have with other business-representative groups or forums (such as the FSB, Chambers of Commerce, third sector bodies etc.); note this could include any group/forum where you network with other organisations or business individuals, not just nationally recognised or accredited bodies.*

**9. Contributions to the business community:**

*Please briefly outline any recent contributions you’ve made to the wider business community*

**10. What can you bring to Opportunity South Essex?**

*Please provide a brief explanation of why you should be considered for a role on the board and what ‘added value’ you feel you can bring to the group*

**11. Declaration:**

Please confirm that you have read the Terms of Referenceand understand the role of The Board in helping to drive forward economic growth in South Essex and the expectations of business members, including:

* + Commitment to attend board meetings (held at various locations across South Essex at approximately 3-month intervals);
  + Willingness to represent the board on the SELEP Strategic Board and attend SELEP meetings as required (held quarterly at various locations across the south east region, including Kent and Essex);
  + Adherence to SELEP’s policies (listed in the Terms of Reference and on the SELEP website) including the Code of Conduct and Register of Interest policies;
  + Commitment to take on additional roles and responsibilities involving one or more ‘subgroups’ of the board (themes to be determined) and attend or Chair meetings as required.

Yes

No

If no please explain why

Sign: Click or tap here to enter text.

Date Click or tap to enter a date.