Monday 10th August 2020, 09:00 to 11:00

Microsoft Teams Online Meeting

**AGENDA**

| **Item** | **Time** | **Subject** | **Lead** | **Attachments / Comments** |
| --- | --- | --- | --- | --- |
|  | 09:00 | **Welcome**   * Welcome and declaration of interests | Miles Adcock |  |
|  | 09:05 | **Minutes of Last Meeting**   * Outstanding action items included below | Miles Adcock |  |
|  | 09:10 | **Working with the Essex Climate Change Commission**   * Presentation | Sam Kennedy  *(ECC Director of Environment & Climate Action)* |  |
|  | 09:25 | **Developing a Project Pipeline** *(approx. 20 mins/item)*   * ECC list of projects * LA led discussion on projects * Project Approval Process & Prioritisation | Steve Evison (ECC)  Cllr Marie Goldman  David Rayner |  |
|  | 10:35 | **Comms Development**   * Agreement of Success Essex Logo * Draft website overview | Secretariat / Comms Leads |  |
|  | 10:50 | **AOB** | All |  |
|  | 11:00 | Meeting Close | Miles Adcock |  |

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| **Actions from Minutes of previous Meetings:** | | **Responsible** | **Status** |
|  | Set out LA structures / plans / links to SELEP / funding flow chart | Secretariat | Ongoing |
|  | Present how it works in local government and how to influence the system to best effect for the board | Secretariat | Ongoing |
|  | Each member to consider how each mission fits in with their business or professional knowledge and feedback to Mission Leads | Members | Ongoing |
|  | Richard as the Resilient Mission Lead to coordinate Bradwell B consultation and feedback to board for comments prior to delivery by July 1st | Richard Davidson SELEP and Secretariat | Done |
|  | Cllr Tony Ball to send out further details on Electrifying Essex to board | Cllr Ball | Ongoing |
|  | Lara will send the link to the PowerBi Dynamic Assets database | Lara Fox | Done |
|  | Secretariat to arrange Comms meeting between Miles, Cllr Goldman, Kirstie, and secretariat | Secretariat | Done |
|  | Suzanne to keep board informed as more information comes to light on SELEP funding allocation and East of England Recovery Strategy | Suzanne Bennett | Ongoing |
|  | Comms leads will work up a draft strategy and present back to Board for comments | Comms Team | Ongoing |
|  | ECC to produce a draft website outline by next meeting | Secretariat | Done |
|  | ECC to present the board with a collated list of priority projects (from both County and LA) at next board. | Secretariat | Done |